

**Lake Land College
Board of Trustees
District No. 517**



Regular Board Meeting No. 609
Webb Hall, Room 081, Mattoon, IL
October 9, 2017

Minutes

Call to Order.

Chair Storm called the October 9, 2017, regular meeting of the Lake Land College Board of Trustees to order at 6:00 p.m. in Webb Hall, room 081, Mattoon.

Roll Call.

Trustees Physically Present: Mr. Gary Cadwell; Ms. Ann Deters, Secretary; Mr. Bruce Owen; Ms. Doris Reynolds, Vice Chair; Mr. David Storm, Chair; Mr. Mike Sullivan and Mr. Charles Meaker, Student Trustee.

Trustees Absent: None.

Others Present: Dr. Jonathan Bullock, President; Mr. Jon Althaus, Vice President for Academic Services; Mr. Bryan Gleckler, Vice President for Business Services; Ms. Jean Anne Grunloh, Senior Executive to the President; Dr. Jim Hull, Vice President for Workforce Solutions and Community Education; Dr. Tina Stovall, Vice President for Student Services; and members of the staff, community and media.

Approval of Consent Items.

Trustee Sullivan moved and Trustee Cadwell seconded to approve the following consent items:

1. Approval of Minutes of September 11, 2017, Regular Meeting.
2. Approval of Minutes of September 25, 2017, Special Meeting.
3. Approval of Agenda of October 9, 2017, Board of Trustees Meeting.
4. Bills for Payment and Travel Expenses.

This information was reviewed by the Finance Committee and presented by College administration for approval with full assurance by management they were prepared

in good faith to follow all applicable laws and Board policy. Summary and bills include:

Education Fund	\$	165,839.59
Building Fund	\$	31,170.08
Site & Construction Fund	\$	207,375.66
Bond & Interest Fund	\$	-
Auxiliary Services Fund	\$	72,733.64
Restricted Purposes Fund	\$	407,352.26
Working Cash Fund	\$	-
Audit Fund	\$	32,062.50
Liability Insurance Fund	\$	16,113.95
Student Accts Receivables	\$	1,829,548.66
Total	\$	2,762,196.34

For details of bills refer to:

http://www.lakeland.cc.il.us/col/board_minutes/download.cfm

5. Destruction of Tape Recording of April 11, 2016, Closed Session and April 7, 2016, Finance Committee Closed Session.

There was no further discussion.

Roll Call Vote:

Yes: Trustees Cadwell, Deters, Owen, Reynolds, Storm and Sullivan. No: None.

Absent: None. Student Advisory Vote: Meaker voted yes.

Motion carried.

Hearing of Citizens, Faculty, and Staff.

There were no public comments.

Committee Reports.

ICCTA/Legislative.

Trustee Sullivan, committee chair, said he will be attending the next ICCTA conference in November, 2017, and he will provide an updated report after that event.

Resource & Development.

Trustee Reynolds, committee chair, said the committee had not met since the last regular Board meeting. She also said she will report on items that appear later in the agenda based on a committee meeting held in September 2017.

Finance.

Trustee Deters, committee chair, said the committee met recently to review items which will appear later in the agenda. She said she will report on the committee's review of the items as they are discussed according to the agenda.

Buildings & Site.

Board Chair Storm said the committee had not met since the last regular Board meeting and he had no report at this time.

Student Report.

Student Trustee Meaker provided an update on activities and events sponsored by the Student Ambassadors and the Student Government Association. He also highlighted students' roles in assisting at recent events held on campus such as the Special Olympics and the Homecoming Weekend/50th Anniversary Celebrations.

President's Report.

Dr. Bullock said:

- In September, we received \$1,706,815 in credit hour reimbursement and \$389,943 in equalization for FY 2018, in addition to \$556,887 from the Illinois Department of Corrections in FY 2017 contract payments.
- For the first time since the College implemented Institutional Assessment, we obtained a 100% completion by the due date. Kudos to Lisa Madlem, Director of Academic Support and Assessment, and all Lake Land staff who worked hard to achieve this level of success.
- On October 3rd the Laker family welcomed 1,200 high school students to campus for Career Day. Thanks to the many student ambassadors, student athletes, faculty and staff who helped make the day a success.

Business Items.

Non-action Items.

American Heart Association Silver Workplace Health Achievement Award.

Trustees learned the American Heart Association / American Stroke Association has announced that Lake Land College achieved Silver level recognition for taking significant steps to build a culture of health in the workplace.

Faculty Focus on Advancing Student Success – Broadcast Sales Certification.

Trustees heard a presentation from Mr. Greg Powers, Speech Communication/Broadcasting Instructor, on broadcast sales certification as part of the monthly feature, “Faculty Focus on Advancing Student Success.” Mr. Powers highlighted a new partnership between the Illinois Broadcasters Association and the College.

Announcement of 2017-2018 Student Ambassadors.

Trustees heard an announcement from Dr. Tina Stovall, Vice President for Student Services, of the selection of the 2017-2018 Student Ambassadors. She said fifteen highly qualified students were selected to serve as official representatives of the College. Each Student Ambassador will receive the \$500 yearly scholarship.

Student Laureate Nomination.

Trustees heard an announcement from Dr. Stovall that Mr. Charles J. Meaker, current Student Trustee, has been selected as this year’s Lake Land College nominee for the Illinois Community College Student Laureate Award from the Lincoln Academy of Illinois.

Curriculum Committee Highlights.

Trustees listened to a presentation by Mr. Jon Althaus, Vice President for Academic Services, regarding the listing of new courses and curricula as well as changes in current courses and curricula that have been brought before the Curriculum Committee and passed since April 2017.

Proposed Revisions to Board Policy 07.12 – *Talented Student Scholarships*.

Trustees heard a recommendation from Dr. Stovall regarding proposed revisions to Board Policy 07.12 – *Talented Student Scholarships*. Proposed revisions were submitted as first reading and will be brought to the Board for action during the November 2017 regular Board meeting.

Calendar of Events.

Trustees received a calendar of upcoming events.

Correspondence.

Trustees reviewed one item of correspondence.

Action Items.

Presentation of Audit and Board Acceptance.

Ms. Tami Knight, CPA with Kemper CPA of Mattoon, presented on highlights of the FY 2017 Audit Report. She said the complete report was posted on the College's website via the Board of Trustees web page.

Trustee Deters said the Finance Committee met recently for an in-depth review of the FY 2017 Audit Report and that the Committee's consensus was to recommend to the Board approval of the Report as presented.

Trustee Deters moved and Trustee Sullivan seconded to approve the FY 2017 Audit Report as presented for submission to the Illinois Community College Board and other federal and state agencies.

There was no further discussion.

Roll Call Vote:

Yes: Trustees Cadwell, Deters, Owen, Reynolds, Storm and Sullivan. No: None.

Absent: None. Student Advisory Vote: Meaker voted yes.

Motion carried.

Approval of Proposed Revisions to Policies in Sections 1, 2, 3, 4 and 8 from Policy Manual Annual Review.

Dr. Bullock said that proposed revisions of 14 policies in sections 1, 2, 3, 4 and 8 from the Policy Manual Annual Review process were presented to the Board during the September 2017 regular Board meeting as first reading for initial consideration and that the administration had received no requests for additional changes.

Trustee Reynolds said the Resource and Development Committee had met recently for an in-depth review of the proposed changes to the above-referenced Policies and that the Committee's consensus was to recommend to the Board approval of the revisions as presented.

Trustee Reynolds moved and Trustee Owen seconded to approve as presented revisions to 14 policies in sections 1, 2, 3, 4, and 8 of the Board Policy Manual.

There was no further discussion.

Roll Call Vote:

Yes: Trustees Cadwell, Deters, Owen, Reynolds, Storm and Sullivan. No: None.

Absent: None. Student Advisory Vote: Meaker voted yes.

Motion carried.

Approval of Proposed Revisions to Board Policy 08.07 – Registration of Registered Sex Offenders.

Dr. Bullock said that proposed revisions to the above-referenced Policy were presented to the Board during the September 2017 regular Board meeting as first reading for initial consideration and that the administration had received no requests for additional changes.

Trustee Reynolds said the Resource and Development Committee had met recently for an in-depth review of the proposed changes to the above-referenced Policies and that the Committee's consensus was to recommend to the Board approval of the revisions as presented.

Trustee Reynolds moved and Trustee Cadwell seconded to approve as presented proposed revisions to Board Policy 08.07 – *Registration of Registered Sex Offenders*

There was no further discussion.

Roll Call Vote:

Yes: Trustees Cadwell, Deters, Owen, Reynolds, Storm and Sullivan. No: None.

Absent: None. Student Advisory Vote: Meaker voted yes.

Motion carried.

Approval of Proposed Revisions to Board Policy 04.07 – College Spokesperson and 11.21 – Marketing Materials and Publications.

Dr. Bullock said that proposed revisions to the above-referenced Policies were presented to the Board during the September 2017 regular Board meeting as first reading for initial consideration and that the administration had received no requests for additional changes.

Trustee Reynolds moved and Trustee Owen seconded to approve as presented proposed revisions to Board Policy 04.07 – *College Spokesperson* and 11.21 – *Marketing Materials and Publications*.

There was no further discussion.

Roll Call Vote:

Yes: Trustees Cadwell, Deters, Owen, Reynolds, Storm and Sullivan. No: None.

Absent: None. Student Advisory Vote: Meaker voted yes.

Motion carried.

Approval of Guidelines for the Administration of Talented Student Scholarships.

Trustees heard a recommendation from Dr. Stovall for approval of Guidelines for the Administration of the Talented Student Scholarships. Trustees reviewed details of the Guidelines which include the Athletic Scholarship, Livestock Judging Scholarship and the Presidential Scholarship. Dr. Stovall also clarified the Presidential Scholarship eligibility requirements for high school graduates, Pathways completers, and GED Completers.

Trustee Deters moved and Trustee Reynolds seconded to approve as presented the Guidelines for the Administration of Talented Student Scholarships for the 2018-2020, 2019-2021 and 2020-2022 cycle.

There was no further discussion.

Roll Call Vote:

Yes: Trustees Cadwell, Deters, Owen, Reynolds, Storm and Sullivan. No: None.

Absent: None. Student Advisory Vote: Meaker voted yes.

Motion carried.

Acceptance of Reporting of August 2017 Financial Statements.

Trustees reviewed the August 2017 Financial Statements and a memorandum from Mr. Bryan Gleckler, Vice President for Business Services, highlighting variances for the statements. This information also included corresponding monthly financial spreadsheets and a summary of all operational expenditures (Funds 1 and 2).

Trustee Deters said the Finance Committee recently met for an in-depth review of the August 2017 Financial Statements and that the Committee's consensus was to recommend to the Board approval of the statements as presented.

Trustee Deters moved and Trustee Sullivan seconded to approve the August 2017 Financial Statements as presented.

There was no further discussion.

Roll Call Vote:

Yes: Trustees Cadwell, Deters, Owen, Reynolds, Storm and Sullivan. No: None.

Absent: None. Student Advisory Vote: Meaker voted yes.

Motion carried.

Approval of Spring 2018 Tuition and Fees Rates.

Trustees heard a recommendation from President Bullock and Mr. Gleckler to maintain the Fall 2017 semester tuition and fees rates for the Spring 2018 semester.

Trustee Deters said the Finance Committee recently met for an in-depth review of the proposed tuition and fees rates and that the Committee's consensus was to recommend to the Board maintaining the Fall 2017 tuition and fees rates for the Spring 2018 semester.

Trustee Reynolds moved and Trustee Cadwell seconded to approve maintaining the Fall 2017 semester tuition and fees rates for the Spring 2018 semester.

There was no further discussion.

Roll Call Vote:

Yes: Trustees Cadwell, Deters, Owen, Reynolds, Storm and Sullivan. No: None.

Absent: None. Student Advisory Vote: Meaker voted yes.

Motion carried.

Approval of Health Insurance Plan Recommendation.

Trustees reviewed a recommendation from Mr. Gleckler for the approval of a premium rate increase of 4.0% for the College's 2018 health insurance plan year renewal with its current provider. Mr. Gleckler said the College's Health Insurance Committee was in unanimous agreement with this recommendation.

Trustee Deters said the Finance Committee recently met for an in-depth review of the health insurance plan renewal recommendation and that the Committee's consensus was to recommend to the Board approval of the recommendation as presented.

Trustee Deters moved and Trustee Sullivan seconded to approve a premium rate increase of 4.0% for the College's 2018 health insurance plan year renewal.

There was no further discussion.

Roll Call Vote:

Yes: Trustees Cadwell, Deters, Owen, Reynolds, Storm and Sullivan. No: None.

Absent: None. Student Advisory Vote: Meaker voted yes.

Motion carried.

Approval of Recommendation of Bid Award for 2017 Ford Fusion Purchase.

Trustees heard a recommendation by Mr. Gleckler for the approval of a bid award submitted by Dan Pilson Auto Centers of Mattoon for the purchase of a used 2017 Ford Fusion Hybrid vehicle.

Trustee Deters said the Finance Committee recently met for an in-depth review of the bid award recommendation for the purchase of a used 2017 Ford Fusion and that the Committee's consensus was to recommend to the Board approval of the recommendation as presented.

Trustee Deters moved and Trustee Storm seconded to approve the recommendation for the bid award submitted by Dan Pilson Auto Centers of Mattoon for the purchase of a used 2017 Ford Fusion Hybrid vehicle in the amount of \$33,621.74.

There was no further discussion.

Roll Call Vote:

Yes: Trustees Cadwell, Deters, Owen, Reynolds, Storm and Sullivan. No: None.

Absent: None. Student Advisory Vote: Meaker voted yes.

Motion carried.

Approval of Resolution No. 1017-003 - Intent to Continue Foundation Tax Levy.

Trustees heard a recommendation from Mr. Gleckler to approve the above-referenced Resolution.

Trustee Deters said the Finance Committee recently met for an in-depth review of the Resolution and that the Committee's consensus was to recommend to the Board approval of the Resolution as presented.

Trustee Deters moved and Trustee Cadwell seconded to approve as presented Resolution No. 1017-003 - Intent to Continue Foundation Tax Levy. (A full and complete copy of the Resolution is attached to and part of these minutes).

There was no further discussion.

Roll Call Vote:

Yes: Trustees Cadwell, Deters, Owen, Reynolds, Storm and Sullivan. No: None.

Absent: None. Student Advisory Vote: Meaker voted yes.

Motion carried.

Certification of Fall Student Government Association Election Results.

Trustees reviewed a memorandum from Dr. Stovall and Ms. Valerie Lynch, Director of Student Life, requesting the Board certify the above-referenced election results.

Trustee Reynolds moved and Trustee Owen seconded to certify the results as presented of Student Government Association Election held September 13-14, 2017.

There was no further discussion.

Roll Call Vote:

Yes: Trustees Cadwell, Deters, Owen, Reynolds, Storm and Sullivan. No: None.

Absent: None. Student Advisory Vote: Meaker voted yes.

Motion carried.

Approval of Facilities Master Plan.

Trustees heard a recommendation Mr. Gleckler for approval of the College's Facilities Master Plan. Mr. Gleckler provided highlights of the plan and described which information had been updated since the College's last submission to ICCB in 2008.

Board Chair Storm said the Buildings and Site Committee met recently for an in-depth review of the updated Facilities Master Plan and that the Committee's consensus was to recommend to the Board approval of the Facilities Master Plan as presented.

Trustee Storm moved and Trustee Sullivan seconded to accept as presented the College's updated Facilities Master Plan for submission to the Illinois Community College Board.

There was no further discussion.

Roll Call Vote:

Yes: Trustees Cadwell, Deters, Owen, Reynolds, Storm and Sullivan. No: None.

Absent: None. Student Advisory Vote: Meaker voted yes.

Motion carried.

Approval of Recommendations from the Advisory Committee for the Naming of Northwest Building Room 114 as the Heartland Dental - Dental Hygiene Lab.

Dr. Bullock requested the Board approve the naming of the Northwest Building Room 114 as the Heartland Dental – Dental Hygiene Lab for a period of five years. He said this action follows the recommendation of the College’s Foundation and that the required 120 day waiting period per Board Policy 11.10 had been fulfilled since the Naming Advisory Committee’s recommendation to the Board in June 2017.

Trustee Reynolds moved and Trustee Sullivan seconded to approve the naming of Northwest Building Room 114, also known as the Dental Hygiene Lab, as the Heartland Dental - Dental Hygiene Lab for a period of five years.

There was no further discussion.

Roll Call Vote:

Yes: Trustees Cadwell, Deters, Owen, Reynolds, Storm and Sullivan. No: None.

Absent: None. Student Advisory Vote: Meaker voted yes.

Motion carried.

Approval of Recommendations from the Advisory Committee for the Naming of a Park Area on the Campus Main Grounds as Dr. William L. and Margaret Podestá Park.

Dr. Bullock requested the Board approve the naming of a park area, located in an area between the campus pond and Podestá Drive on the campus main grounds, as the Dr. William L. and Margaret Podestá Park. He said this action follows the recommendation of the College’s Foundation and that the required 120 day waiting period per Board Policy 11.10 had been fulfilled since the Naming Advisory Committee’s recommendation to the Board in June 2017.

Trustee Reynolds moved and Trustee Deters seconded to approve the naming of a park area, located in an area between the campus pond and Podestá Drive on the campus main grounds, as the Dr. William L. and Margaret Podestá Park.

There was no further discussion.

Roll Call Vote:

Yes: Trustees Cadwell, Deters, Owen, Reynolds, Storm and Sullivan. No: None.

Absent: None. Student Advisory Vote: Meaker voted yes.

Motion carried.

Approval of Perkins Specialist Position.

Trustees heard a recommendation from Mr. Althaus requesting the Board approve the conversion of a current part-time Perkins Specialist position to a full-time position.

Trustee Reynolds moved and Trustee Storm seconded to approve the recommendation to convert the current part-time Perkins Specialist position to a full-time position which will be fully funded from the Carl Perkins Grant award.

There was no further discussion.

Roll Call Vote:

Yes: Trustees Cadwell, Deters, Owen, Reynolds, Storm and Sullivan. No: None.

Absent: None. Student Advisory Vote: Meaker voted yes.

Motion carried.

Approval of Director of Foundation Operations Position.

Trustees heard a recommendation from Dr. Bullock requesting the Board approve the creation of a new full-time position of Director of Foundation Operations which will be fully funded by the Lake Land College Foundation

Trustee Reynolds moved and Trustee Deters seconded to approve the creation of a new full-time position of Director of Foundation Operations which will be fully funded by the Lake Land College Foundation.

There was no further discussion.

Roll Call Vote:

Yes: Trustees Cadwell, Deters, Owen, Reynolds, Storm and Sullivan. No: None.

Absent: None. Student Advisory Vote: Meaker voted yes.

Motion carried.

Approval of IDOC Intergovernmental Agreement with Southwestern Illinois College District No. 522 for Educational Services with IDOC.

Trustees received a recommendation from Dr. Bullock to approve an Intergovernmental Agreement with Southwestern Illinois College District No. 522 for Lake Land to provide educational services for the Illinois Department of Corrections (IDOC) at the Southwestern Illinois Correctional Center, a facility located in College District No. 522. Trustees reviewed details of the proposed agreement.

Dr. Bullock said that the Board has already approved the College's contract with Illinois Department of Corrections (IDOC) for Lake Land to provide educational services at the IDOC correctional facility in College District No. 522 and that approval of the Intergovernmental Agreement will formalize the prior verbal agreement between this District and Lake Land College.

Trustee Sullivan moved and Trustee Reynolds seconded to approve as presented the Intergovernmental Agreement with Southwestern Illinois College District No. 522 for Lake Land College to provide educational services at an Illinois Department of Corrections facility located in College District No. 522.

There was no further discussion.

Roll Call Vote:

Yes: Trustees Cadwell, Deters, Owen, Reynolds, Storm and Sullivan. No: None.

Absent: None. Student Advisory Vote: Meaker voted yes.

Motion carried.

Closed Session.

6:55 p.m. – Trustee Cadwell moved and Trustee Sullivan seconded to convene to closed session, pursuant to Chapter 5 of the Illinois Compiled Statutes Section 120/2(c)(3) [Illinois General Assembly 2017 et. Seq.], to discuss the selection of a person to fill the Board seat vacancy.

There was no further discussion.

Roll Call Vote:

Yes: Trustees Cadwell, Deters, Reynolds, Storm and Sullivan. No: None.

Absent: Trustees Luther and Owen. Student Advisory Vote: Meaker voted yes.

Motion carried.

Return to Open Session – Roll Call.

8:14 p.m.

Trustees Physically Present: Mr. Gary Cadwell; Ms. Ann Deters, Secretary; Mr. Bruce Owen; Ms. Doris Reynolds, Vice-Chair; Mr. Dave Storm, Chair; Mr. Mike Sullivan; and Mr. Charles Meaker, Student Trustee.

Trustees Absent: None.

Approval of Candidate to Fill Board Vacancy as Discussed in Closed Session.

Trustee Sullivan moved and Trustee Reynolds seconded to approve Ms. Meg Yargus Steward of Marshall, Illinois, to serve as Trustee for the unexpired term of Dr. Robert Luther until the next consolidated general election to be held in April of 2019. This action followed discussion on the topic held in closed session.

There was no further discussion.

Roll Call Vote:

Yes: Trustees Cadwell, Deters, Owen, Reynolds, Storm and Sullivan. No: None.

Absent: None. Student Advisory Vote: Meaker voted yes.

Motion carried.

Approval of Human Resources Report.

Trustees reviewed the proposed Human Resources Report and Dr. Bullock highlighted specific recommendations for various positions. This was not discussed during closed session.

Trustee Deters motioned and Trustee Reynolds seconded to approve the following Human Resources Report:

The following employee has a family medical eligible event

Byrum, Larissa	FMLA	09/06/17-1/30/17
Jackson, Tom	FMLA	09/06/17-9/29/17
Morris, Brian	FMLA	10/23/17-1/23/17
Rook, Frank	FMLA	09/05/17-12/5/17

Additional Appointments

The following employees are recommended for additional appointments

	Position	Effective Date
Unpaid Volunteer		
Meaker, Charles	Peer to Peer Assistant - SSE Primary Position is Lake Land Student Trustee	09/08/2017
Part-time		
Huddlestun, Carla	Adjunct Faculty Business Division Sub Primary Position is Adj Faculty Business	10/10/2017
Jobe, Bryan	Tutor-Disability Services - Student Primary Position is Tutor - Student Lrng Asst	08/25/2017
Jobe, Bryan	Tutor-Student Community Education Primary Position is Tutor - Student Lrng Asst	08/25/2017
Malcome, Logan	Tutor-Disability Services - Student Primary Position is Tutor-Student Carl Perkins	08/25/2017
Malcome, Logan	Tutor-Student Community Education Primary Position is Tutor-Student Carl Perkins	08/25/2017
Malcome, Logan	Tutor - Student Learning Assistance Primary Position is Tutor-Student Carl Perkins	08/25/2017
Thomas, Amelia	Adjunct Faculty Math and Science Primary Position is Adj Faculty Math/Science	09/15/2017
Yealick, Sabrina	Tutor-Disability Services - Bachelor Primary Position is Tutor-Bachelor's-LRC	08/25/2017
Yealick, Sabrina	Tutor-Student Community Education Primary Position is Tutor-Bachelor's-LRC	08/25/2017
Part-time - Grant Funded		
Denton, Debra	Perkins Test Proctor Primary Position is Adj Faculty Math/Science	09/05/2017
Jobe, Bryan	Tutor-Student Carl Perkins Primary Position is Tutor - Student Lrng Asst	08/25/2017
Rudibaugh, Mike	Perkins Coordinator Primary Position is Geography/Earth Science Instr	09/25/2017
Satterfield, Ryan	Perkins Student Worker - Technology Primary Position is Wind Turbine Technician	09/13/2017

Yealick, Sabrina	Tutor - Bachelor's Carl Perkins Primary Position is Tutor-Bachelor's-LRC	08/25/2017
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College Work-study

Hatcher, Tatum	College Work Study – Alt Education Primary Position is Pathways Classroom Asst	08/21/2017
Malcome, Logan	College Work Study – Business Primary Position is Tutor Lrng Asst	08/24/2017

End Additional Appointments

The following employees are ending their additional appointment

	Position	Effective Date
Full-time		
Heuerman, Dustin	Perkins Coordinator	09/22/2017
Part-time		
Borntreger, Cody	Admissions Student Asst	09/21/2017
Brown, Rex	Print Shop Technician Asst	06/30/2017
Frazier, Darrius	Newspaper Editor	09/05/2017
Morrison, Jensyn	Adm & Rec Data Entry Asst	09/20/2017
Unpaid		
Davis, Michael	Work N Learn Business	05/12/2017

New Hire-Employees

The following employees are recommended for hire

	Position	Effective Date
Unpaid Volunteer		
Jean, Aaron	Tech Team Volunteer	09/07/2017
Mumm, Tiffany	Dual Credit Instructor	09/22/2017
Full-time		
Arena, Amanda	Marketing Production Specialist	10/10/2017
Beagle, Richard	Assistant Network Administrator	10/10/2017
Hostetter, Holly	Custodian	10/16/2017
Full-time - Grant Funded		
Runde, Erica	Employment Specialist	10/12/2017
Siercks, Kenneth	Correctional Occupations Instr-St. Charles	09/25/2017
Part-time		
Dinc, Murat	Adjunct Faculty Technology	09/11/2017
Freesmeier, Donald	Adjunct Faculty Math/Science	08/21/2017
Gatons, Grace	Bookstore Rush Worker	08/15/2017
Gullidge, Bryce	Assistant Farm Manager	09/12/2017
Jobe, Bryan	Tutor - Student Learning Asst	08/25/2017

Merryman, Reilly	Physical Plant Assistant	09/07/2017
Schoonover, Crystal	ISS Clerical Data Entry	09/11/2017
Stamps, Ian	Adj Reading Instructor	08/21/2017
Sudkamp, Dustin	Graphic Designer Pre-Flighter	09/19/2017
Tiffin, Andrea	Allied Health LPN Substitute	09/15/2017
Woodruff, Megan	Bookstore Rush Worker	08/16/2017
Yealick, Sabrina	Tutor - Bachelor's Degree - Learning Asst	08/25/2017

Part-time - Grant Funded

Black, Thomas	Pathways Classroom Assistant	09/05/2017
Finley, Ardeth	Adult Education Classroom Assistant	08/28/2017
Kauffman, Layne	Perkins Student Worker-Agriculture	08/29/2017
Ruholl, Linda	Perkins Test Proctor	09/06/2017
Shuff, Kara	Pathways Classroom Assistant	09/06/2017

College Work-studys

Bannick, Brittany	College Work Study - Counseling	08/21/2017
Haworth, Konnar	College Work Study - Physical Plant	08/21/2017
Konesko, Ronald	College Work Study - Men's Basketball	08/30/2017
Lenz, William	College Work Study - Printshop	08/21/2017
Lewis, Brock	College Work Study - Physical Plant	09/18/2017
Malcome, Logan	College Work Study - Business	08/24/2017
Noll, Brenden	College Work Study - Business	08/24/2017
Pierson, Chloe	College Work Study - Business	09/07/2017
Pierson, Megan	College Work Study - Printshop	08/21/2017
Prather, Jonathon	College Work Study - CCS	08/21/2017
Rothrock, Brett	College Work Study - Business	08/30/2017

Terminations/Resignations

The following employees are terminating employment

	Position	Effective Date
Unpaid Volunteer		
Locke, Sarah	Peer to Peer Assistant-Humanities	09/05/2017
Sims, Gara	Work and Learn-Bookstore	09/05/2017
Full-time		
Coleman, Mina	Corr Career Tech Instr-Robinson CC	
Durbin, Joseph	Corr Cust Maint Instr-Taylorville CC	09/29/2017
Hesseldenz, Amy	Computer Programmer	09/15/2017
Nicholson, Cindy	Corr Comm Cooking Inst- East Moline CC	09/29/2017
Part-time		
Armstrong, Zachary	Bookstore Rush Worker	09/05/2017
Daily, Jacob	Fitness Center Specialist	09/22/2017
Frazier, Darrius	Newspaper Ed Student News	09/12/2017
Harris, Kylie	Bookstore Rush Worker	09/05/2017

Hedges, Jennifer	Financial Aid Outreach Coordinator	09/12/2017
Lotfdar, Saghi	Bookstore Rush Worker	09/05/2017
McRoberts, Sara	Newspaper Ed Student News	09/12/2017
Moody, Caleb	Admissions Student Assistant	09/21/2017
Moore, Trevor	Bookstore Rush Worker	09/05/2017
Morris, Brittany	Outreach Adv/Mentor TRIO Destination Coll	08/30/2017
Morrison, Jensyn	Adm & Rec Data Entry Asst	09/21/2017
Owens, Vern	Adj Doc College Funded Instr	08/12/2016
Piescinski, Leah	Admissions Student Assistant	09/21/2017
Scott, Sawyer	Bookstore Rush Worker	09/05/2017
Shriver, Jamie	ISS Clerical Data Entry	08/14/2017
Sloan, Caitlin	Bookstore Rush Worker	09/05/2017
Smith, Chandra	Counseling - Student Worker	08/18/2017
Snyder, Elijah	Admissions Student Assistant	09/21/2017
Wakefield, Emily	Library Assistant	08/24/2017
Wheeler, Allison	Newspaper Ed Student News	09/12/2017

College Work-study

Scott, Jacob	College Work Study-Student Life	09/12/2017
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Transfers/Promotions

The following employees are recommended for a change in position

	Position	Effective Date
Full-time		
Bustillos, Autumn	Central Receiving Mailroom Assistant (FT) Transferring From Mailroom Assistant (PT)	10/10/2017
Roberts, Wrobria	Financial Aid Outreach Specialist Transferring From Central Receiving/Mailroom Asst	10/02/2017
Full-time - Grant Funded		
Urfer, Brent	Correctional Cust Maint Instr- Taylorville CC Transferring From Corr Cust Maint Instr-Robinson CC	10/02/2017
Part-time		
Henderson, Corinne	Marketing Communications Specialist Transferring From Library Assistant	10/02/2017
Pierce, Kelly	Financial Aid Outreach Coordinator (PT) Transferring From Financial Aid Outreach Specialist (FT)	10/02/2017

There was no further discussion.

Roll Call Vote:

Yes: Trustees Cadwell, Deters, Owen, Reynolds, Storm and Sullivan. No: None.

Absent: None. Student Advisory Vote: Meaker voted yes.

Motion carried.

Other Business. (Non-action)

There was no additional discussion.

Adjournment.

Trustee Cadwell moved and Trustee Owen seconded to adjourn the October 9, 2017, meeting of the Lake Land College Board of Trustees at 8:16 p.m.
Motion carried with unanimous voice vote approval.

Approved by:

/s/Mr. Dave Storm, Board Chair

/s/Ms. Ann Deters, Board Secretary

*Note – See Board of Trustees web page for any referenced attachments to these minutes.
https://www.lakelandcollege.edu/col/board_minutes/